

Payroll / Equipment Report

Project:

Day:

Project No:

Date:

Employee	01041L Supervision	01630L Hauling	01710L Clean-Up	01715 Punch List	02122L Environ. Controls	02260L Sand Fill	02860L Site Finish	04300L Concrete Fill	06230L Shutters					PTO Hours OR Reason for <8	TOTAL HOURS	Employee Signature Acknowledging Total Hours Worked Today
Equipment	01520E Office & Sheds	01630E Hauling	01650E Misc. Tools	01710E Clean-Up	02122E Environ. Controls	02260E Sand Fill	02860E Site Finish	04250E Brick	04300E Concrete Fill					Reason for <8	TOTAL HOURS	Remarks
787 Office Trailer																
699D Tool Box																
Computer																
Printer/Fax																
733 Ford F150																
741 GMC 3500																
743 Ford F450																
744 International																
790 Concrete Pump																
752 Skid Steer																
758 Ford 1715																
759 Ford 445D																
763 Dump Trailer																
503 Pentax Level																
708 Chev. 1500																

Reason for Less Than (<) 8 Hours

A. Time off for "Special Circumstances" w/o Pay (Employee Manual Page 36)

B. Came from Project # 100 @ 11:30; Went to Project # _____ @ _____.

C. Arrived Late or Left Early (Employee Manual Pages 33 & 36)

D. Not @ this Job

E. Unknown (Employee Manual Page 32)

If Total is >8 Hours, Circle the Hours that Apply to Overtime